

Scrutiny Committee – 2nd March 2010**12. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
2 nd March 2010	Update and impact of Procurement Strategy	✓			In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers.	Gary Russ, Procurement and Risk Manager Councillor Tim Carroll, Strategy and Policy
2 nd March 2010	Report on the Council's Website	✓			This report was requested by Scrutiny members following the disappointing feed back from constituents and subsequently referred to in the CAA/One Place report.	To provide well-managed, cost effective services valued by our customers.	Bruce Soord, Spatial Systems Manager
30 th March 2010	Wincanton Community Sports Centre	✓			A report on the lessons learnt at Wincanton Community Sports Centre was requested by the Scrutiny Committee at its meeting in February 2009.	Deliver well managed, cost effective services valued by our customers.	Steve Joel, Assistant Director (Health and Well-Being) Councillor Sylvia Seal, Leisure and Culture
30 th March 2010	Management structure and licenses/tenancy agreements for the Park Homes at Ilton &	✓			This report follows a report that Scrutiny considered on 1 st September and commented on at District Executive on 3 rd September	Improve the housing, health and well-being of our citizens	Steve Joel, Assistant Director (Health and Well-Being) Councillor Ric Pallsiter

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	Tintinhull Gypsy Sites						
30 th March 2010	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive Sue Eaton, Performance Manager, Strategy and Policy Councillor Tim Carroll Strategy and Policy
30 th March 2010	Quarter 3 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
11 th May 2010	Annual Audit Management Letter	✓			The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Deliver well managed cost effective services valued by our customers	Phil Dolan Chief Executive Tim Carroll, Leader of the Council

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11 th May 2010	Update on the Recession Strategy	✓			An update on the Recession Strategy was requested by members at the Scrutiny Committee meeting in January as part of the CAA report.	Deliver well managed, cost effective services valued by our customers. To increase economic vitality and prosperity.	Simon Gale, Assistant Director (Economy) Councillor Peter Seib, Economy, Planning & Transport
11 th May 2010	Report on the Council's website	✓			This report was requested by members of the Scrutiny Committee	Deliver well managed, cost effective services valued by our customers.	
29 th June 2010	Quarter 4 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy

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3 rd August 2010	Single Equality Scheme Action Plan	✓			Six monthly review of the Action Plan	Ensure safe, sustainable and cohesive communities	Jo Morgan, Community Cohesion Officer
31 st August 2010	Local Strategic Partnership (South Somerset Together) – Annual Review	✓			An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator Councillor Paull Robathan – Chair of the LSP
5 th October 2010	Quarter 1 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
5 th October 2010	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive Sue Eaton, Performance Manager, Strategy and Policy Councillor Tim Carroll

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5 th October 2010	Medium Term Financial Strategy			✓	Outline budget report for consideration and comment prior to District Executive.	Deliver well managed, cost effective services valued by our customers	Donna Parham Assistant Director (Finance & Corporate Services) Councillor Robin Munday Finance and Support Services
2 nd November 2010	Review of Capital Strategy Scoring			✓	Members agreed at the Scrutiny Committee meeting on 3rd November 2009 to review the capital scoring methodology on an annual basis.	Deliver well managed, cost effective services valued by our customers	Donna Parham Assistant Director (Finance & Corporate Services) Councillor Robin Munday Finance and Support Services
TBC	Relaxation of Over 60's Concessionary Travel Scheme	✓			At the Scrutiny Committee meeting in August 2008 members requested a fully costed proposal outlining the full cost and service implications of introducing a relaxation to the existing concessionary bus fare scheme.	Deliver well managed cost effective services valued by our customers	Nigel Collins Transport Strategy Officer Councillor Peter Seib

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TBC	Travel Plan	✓				To provide well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer Councillor Peter Seib
TBC	SSDC Partnerships	✓			This issue was requested to ensure that the partnerships are delivering value for money.	To provide well-managed, cost effective services valued by our customers.	Alice Knight, Third Sector & Partnerships Manager Councillor Ric Pallister
By 30 th April 2010	Crime and Disorder Reduction Partnership	✓			The Crime and Disorder (Overview and Scrutiny) Regulations 2009 requires the Scrutiny Committee to meet once in every 12 month period to review or scrutinise decisions made or other action taken of the CDRP.	To ensure safe, sustainable and cohesive communities.	Alice Knight, Third Sector & Partnerships Manager Steve Brewer
TBC	Scoping session for the use of consultants report	✓			This issue was requested by a member of the Scrutiny Committee	Deliver well managed, cost effective services, valued by our customers.	Jo Gale, Scrutiny Manager

Commission Work Programme

Commencement Date	Review Group
September	Choice Based Lettings
October	Cultural Strategy